

Guidance for dealing with COVID-19

Duty of Care

To minimise the spread of the Coronavirus you can keep up to date with best practice by checking the Government website regularly. [Click here](#) for more information.

You should also consider the following for each of your employees:

- Hand sanitiser or wipes (with alcohol);
- Provide tissues in work places/ vans to encourage employees to use when coughing and sneezing;
- Provide face masks (especially for domestic property jobs);
- Provide cleaning wipes (with alcohol) for equipment;]
- Instruct employees to use their own tools and where necessary wipe down tools that are shared;
- Wipe down vehicle steering wheel, door handles gear stick and hand brake;
- Ensure employees have access to hot water for hand washing and utensil washing (where applicable, this will include actively ensuring the major contractor has this provision on site);
- Ensure your employees know what the NHS state are symptoms of the Coronavirus and they know where to find the NHS questionnaire to establish if they have developed the symptoms that would lead them being required to self-isolate ([click here](#));

Safeguarding your business and your employees

You need to take every precaution to safeguard your employees which will in turn safeguard your business. You should consider:

- Stating on your website and correspondence that you are taking precautions to safeguard your employees and respectively ask customers to do so too when your employees are on their site.
- When a customer contacts your business for service you should ask the customer if anyone in their household is self-isolating or have symptoms of the Coronavirus.
- If your employees are working on building sites, try where possible to keep them on only one building site and minimise them moving from one site to another.